

**The Platte River Bar & Grill**  
**5995 S Santa Fe Drive, Littleton, Co 80120**  
**303-798-9356**

January 1, 2023

Dear Potential Employee:

**Attn: Take this letter and application home to read and fill out.**

The Platte River Bar & Grill strives to be the best and achieve the highest volumes in the Littleton market area. Our goal is to determine the needs of our guests. We want to ensure a guarantee of great service and a memorable visit at The Platte.

The number one way to maintain our place in the market area is through our staff. We will hire only the most qualified applicants who are committed to providing professional excellence and legendary guest service. We expect from our employees a positive attitude, clean appearance, great service and a smile. The Platte believes that only a happy and professional staff can give the level of personal service we demand.

Please fill out this application completely, even if you provide a resume. Answer all questions, if the question does not apply, mark with an N/A. This will let us know you are not trying to avoid the question. Our policy is to check all references. Please provide complete addresses and phone numbers. If we cannot reach your references with information provided by you, you will not be considered for employment no matter what your experience or talent is.

**During the interview process, dress the part, be on time and show us your best. Remember that first impressions are lasting and what you do and how you do it are being evaluated. When you have read this letter and have filled out this application, please contact the Frankie D. at 303-524-2944 to schedule your first interview.**

Sincerely,

The Platte River Bar & Grill Management Staff.

# Application for Employment

Platte River Bar and Grill  
5995 S Santa Fe, Littleton, CO 80120  
303-798-9356

Instructions: Print clearly in black or blue ink. Answer all questions. Sign and date the form.

Today's date: \_\_\_\_\_

## Personal Information

First Name \_\_\_\_\_ Last Name \_\_\_\_\_ Middle Initial \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Cell Phone \_\_\_\_\_ Alternative Phone \_\_\_\_\_ Email \_\_\_\_\_

Are you eligible to work in the United States? Yes \_\_\_ No \_\_\_

If you are under age 18, do you have an employment/age certificates? Yes \_\_\_ No \_\_\_

Have you been convicted of or pleaded no contest to a felony with in the last ten years? Yes \_\_\_ No \_\_\_

If yes, please explain: \_\_\_\_\_

Do you have experience working in a restaurant? Yes \_\_\_ No \_\_\_

If yes, what jobs have you done? Cook \_\_\_ Dishwasher \_\_\_ Busser \_\_\_ Server \_\_\_ Bartender \_\_\_ Manager \_\_\_

List 5 adjectives to describe yourself. 1. \_\_\_\_\_ 2. \_\_\_\_\_ 3. \_\_\_\_\_ 4. \_\_\_\_\_ 5. \_\_\_\_\_

## Position/Availability

Position(s) desired \_\_\_\_\_ Date you can start \_\_\_\_\_

Please indicate with an "X" below, the shifts for which you are available.

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Day Shift							
Night Shift							

## Education

Did you graduate from high school or receive a GED Certificate? Yes \_\_\_ No \_\_\_

Name and Address of School High School \_\_\_\_\_

(Major Degree/Diploma) College or Trade School \_\_\_\_\_

**Employment History**

List present or last position first and employment history for the last six years.

Date Month and Year	Name & Address of Employer	Salary	Position	Reason for Leaving
From				
To				
Supervisor Name and Phone Number				
From				
To				
Supervisor Name and Phone Number				
From				
To				
Supervisor Name and Phone Number				
Date Month and Year	Name & Address of Employer	Salary	Position	Reason for Leaving
From				
To				
Supervisor Name and Phone Number				

May we contact your present employer? Yes \_\_\_ No \_\_\_

**References**

List 3 or more references

Name	Address	Phone Number	Personal/Professional?

I certify that information contained in this application is true and complete. I understand that false information may be grounds for not hiring me or for immediate termination of employment at any point in the future if I am hired. I authorize the verification of any or all information listed above.

Signature \_\_\_\_\_ Date \_\_\_\_\_

**FOR OFFICE USE ONLY**

Name	Date Rec'd	Contact			Interview 1	Interview 2	Hired?
		1st	2nd	3rd			
Notes:							